



Program Name

Date Original Complaint was Filed

Date received programs investigation report (BCHS-SUD-205):

INSTRUCTIONS FOR COMPLAINANT

This BCHS-SUD-210 form contains your appeal to the Program Rights Advisors findings. You have 15 working days to submit this BCHS-SUD-210 to the Regional Entity Rights Consultant. A list of the Regional Entity Rights Consultants can be located at https://w3.michigan.gov/lara/0,4601,7-154-89334_63294-540276--,00.html

After you give this completed BCHS-SUD-210 form to your Regional Entity Rights Consultant, you may be asked for additional information. The Regional Entity Rights Consultant will then investigate the complaint. Within 30 working days of the Regional Entity Rights Consultant receiving this BCHS-SUD-210 form, you should receive the Regional Entity Rights Consultant Investigation Report BCHS-SUD-215. The BCHS-SUD-215 report will have a summary of the Regional Entity Rights Consultant investigating findings to your appeal.

Once you have received the Regional Entity Rights Consultants Investigation Report BCHS-SUD-215 response, you will have **15 working days** to decide to accept the findings and/or remedial action plan or to file an appeal. The findings are final after 15 days if no appeal is filed.

To file an appeal with the Department, complete form BCHS-SUD-220 which can be located at https://w3.michigan.gov/lara/0,4601,7-154-89334_63294-540270--,00.html or you may request one from bchs-statelicensing@michigan.gov.

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